



BELKNAP COUNTY COMMISSIONERS
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Edward D. Philpot, Jr.
Chairman
Laconia

John H. Thomas
Vice-Chairman
Belmont

Stephen H. Nedeau
Clerk
Meredith

Commissioners Meeting Minutes June 29, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas, Stephen H. Nedeau and County Administrator, Debra Shackett.

Approval of minutes: M/Nedeau, S/Thomas to approve the 6/15/11 minutes. Unanimous.
Motion carries.

Project update: Administrator Shackett gave the Commissioners a spreadsheet with project updates. Ms. Shackett met with the Cooperative Extension and they will be moved out of that part of the building by September 1. Commissioners want to make sure that they are aware that September 1 is the absolute deadline. For the hallway entrance to the County Attorney Office, the consensus is to wait for the final plans from the architect to show exactly how to utilize that area, and then make the choice at that point about a door, window, etc. This way, we do it once and do it right. All three Commissioners concur. The Finance Director is meeting with various accounting software vendors. The HVAC Ducts at the jail need to be cleaned. It should be done every year and an RFP was put out today for this project.

Commissioners Committee Reports: Commissioners have no new updates to report.

Grant Request: The County Attorney has requested approval/support for her application for a federal grant administered by the Attorney General's Office for \$31,950 to purchase a new data base software program called "Prosecutor by Karpel" for the County Attorney's Office. The intent is that all county attorneys' offices state wide run this program. The concept is coordinated and centralized system so that a county attorney on one location can see if a particular defendant has current/recent charges pending in another county. This project also connects with the statewide J-One project which is a statewide initiative for data sharing at all levels of law enforcement and the court and corrections system. Ms. Guldbrandsen discussed the costs associated. Administrator Shackett thinks that it is a great opportunity and recommends that the board approve. Commissioners asked if this has been publically posted and on website for viewing. It has. Commissioner Philpot asked for public comment. There was none. M/Thomas,

S/Nedeau to approve the grant request from Attorney Guldbrandsen for the “Prosecutor by Karpel”. Unanimous. **Motion carries.**

Prosecutor hired: Atty Guldbrandsen announced the hiring of Benjamin Leduc as the new part time Juvenile Prosecutor. His start date will be July 5, 2011. All are very excited about this position and are looking forward to having him on board!

Adjourn: With no further business to come before the board, M/Nedeau, S/Thomas to adjourn at 6:07 PM. Unanimous. **Motion carries**

Respectfully submitted,

Angela A. Bovill, Administrative Assistant